



STRATFORD ST MARY PARISH COUNCIL

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Chairman

Bill Davies

Clerk to Parish Council

Jenny O'Hanlon

11th May 2021

To whom it may concern

The annual meeting of Stratford St Mary Parish Council will be held on **Monday 17th May 2021**, at the Village Institute Higham Road commencing at 7.30pm.

The public and press are cordially invited to attend, however please contact the Clerk if you plan to attend, to ensure we meet the Governments current legislation of face to face Covid secure meeting limitations. Thank you

AGENDA

- 01.05.21 To elect a Chairman.
- 02.05.21 Present and apologies for absence.
- 03.05.21 Declarations of interest and dispensations:
 - (1) to receive declarations of interest from councillors on items on the agenda.
 - (2) receive written requests for dispensations for disclosable pecuniary interests (if any).
 - (3) grant any requests for dispensations as appropriate.
- 04.05.21 To approve Minutes of the Parish Council Meeting held on 8th March 2021
- 05.05.21 To consider applications to fill vacancies within the Parish Council.
- 06.05.21 Election of Officers
 - (1) Vice Chairman
 - (2) Parish Tree Warden
 - (3) Institute Representative
 - (4) SALC Representative
 - (5) Emergency Planning
 - (6) Footpaths Representative
 - (7) Responsible Financial Officer
 - (8) Signatories for Santander Account
- 07.05.21 Matters arising from the minutes.
 - (1) Drainage opposite Swan PH.
 - (2) School Lane/Higham Road junction chevrons
 - (3) Lost Footpaths
- 08.05.21 Flooding in Strickmere.

09.05.21 Clerk's Report

10.05.21 Chairman's Comments

11.05.21 To agree the Standing Orders for 2020/21

12.05.21 To agree the Risk Assessment for 2020/21

13.05.21 Correspondence received since the last meeting: Babergh District Councils email "we've created an action plan to improve and strengthen biodiversity (wildlife and plant life) in our area" Application to complete prior to 20th June 2021.

14.05.21 The Open Spaces Society – Grant a Green campaign.

15.05.21 Dedham Road and Lower Street Double Yellow Lines

16.05.21 Proposed Surfacing of Village Institute Car Park – Update on CIL Funding.

17.05.21 To receive reports for information:

- County Councillor Gordon Jones report from April, prior to his predecessor and welcome the new County Councillor?
- District Councillor John Ward
- Police/Neighbourhood Watch Report

18.05.21 Public Discussion – This will be limited to a 30 minute session with a 3 minute limit per person

19.05.21 Parish Councillor Reports.

20.05.21 Planning Applications:

DC/21/02455 Hazel Cottage, Upper Street, Stratford St Mary, Suffolk CO7 6JN and to consider any other applications received prior to the meeting.

21.05.21 Finance

- (1) To approve the expenditure since the last meeting.
- (2) Monthly cashflow analysis against agreed Precept.
- (3) Monthly cashflow reserves.

(4) To consider applications for funding received before and after publication of agenda.

(5) To agree S.137 donations under the Local Government Act 1972 to the following organisations:

- (a) Dedham Vale AONB - £100.00.
- (b) Suffolk Preservation Society - £30.00
- (c) Suffolk Accident Rescue - £75.00
- (d) Neighbourhood Watch - £40.00 (earmarked)
- (e) River Stour Trust - £20.00
- (f) PCC - £1000

(6) To agree to pay the Chairman's Allowance for 2021/22 - £125.00

(7) To appoint Julie Laws as internal auditor for a further 12 months

(8) Agree the year end figures and sign off the AGAR 2020/21 form in readiness for the Internal and External audits.

22.05.21 Date of next meeting Annual Parish Meeting on Monday 31st May 2021 at 7.30pm and next Parish Council meeting on 12th July 2021 at 7.30pm