



STRATFORD ST MARY PARISH COUNCIL

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Chairman

Roger Barrell

11th September 2023

The Meeting of Stratford St Mary Parish Council will be held on **Monday 18th September 2023, at The Parish Room commencing at 7.30pm.**

The public and press are cordially invited to attend

Faye Hall

Clerk for Stratford St Mary Parish Council

AGENDA

01.09.23 Present and apologies for absence.

02.09.23 To accept members declarations of interest in accordance with the Council's code of conduct

03.09.23 To approve Minutes of the Parish Council Meeting held on 10th July 2023 and the Extraordinary Meeting held on the 7th August 2023.

04.09.23 To discuss if the PC has received any applications to fill the 2 vacancies on the Parish Council

05.09.23 Public Forum and receive reports from the District and County Councillor

- To receive reports from and ask questions to County Councillor and District Councillor.
- To permit public participation to make statements or ask questions. This will be limited to a 30 minute session with a 5 minute limit per person. **Residents** – If you wish to speak, regarding any matter on the agenda or otherwise, you have the right to do so during the Public Discussion. This is your only opportunity to speak during the meeting unless you are invited to contribute by the Chairman. If you wish to leave the meeting after this section, please feel free to do so.

06.09.23 Lack of maintenance by Babergh Council and Suffolk County Council
Discuss issues and updates.

07.09.23 Grass cutting in Kenyon Close
To discuss what can be done in between Babergh cutting the grass to keep the village looking tidier.

08.09.23 Planning Applications
Discuss any planning applications that have been received.

09.09.23 Stratford St Mary FP27 and East Bergholt FP49 & FP30 Accessibility Improvement Works
Discuss any updates on this.

10.09.23 Police/Neighbourhood Watch Report
1. Update to be received from Bill who attends the NHW meeting
2. Update from PC to present online source material for Crime in the area

11.09.23 Chairman's Comments

12.09.23 Correspondence and Clerks Report

Email received with regards to the footpath between the Institute Field and Higham Road being blocked by a fallen tree across the path and by vegetation and a Laurel hedge that borders a stretch of the path being overgrown.

23.08.23 Payment of £400 received from Orchard Barns for rental of car parking spaces at the Village Institute

11.09.23 Precept payment of £8050 received from Babergh

13.09.23 Finance
(1) To approve the expenditure since the last meeting and to receive a financial report from the RFO including balances at bank. To sign report to clarify as correct.
(2) Monthly cashflow analysis against agreed Precept.
(3) Monthly cashflow reserves.
(4) Current signatories on the account are Chairman Roger Barrell, Cllr William Davies and Cllr Lorry Shead. Discuss whether any further signatories should be added.
(5) Update on what reserves could be earmarked for.
(6) Changing bank accounts - bank signature and electronic sign off – to be discussed.
(7) The following uncashed cheques have been cancelled: 22313 £47.05 KH Printers dated 09.05.22, 22375 £149 SLCC dated 12.01.23, 22387 £39.22 NALC dated 20.03.23. Payments will be shown as pending on accounting records. Clerk is chasing these companies to confirm destruction of the original cheque for a new cheque to be issued.

14.09.23 The River Garden
Discuss reworking the pedestrian access to the site, the siting of the regulations board, the rewording of the site regs.

15.09.23 Introduction of a scheduled Councillors walk / Village works Action Plan
Introduction of a scheduled Councillors walk - A method whereby all councillors regularly walk the whole village - looking at the condition of assets, potential problems and opportunities. Discuss

Village works Action Plan - To better keep track of works needed in the village and who will carry them out, a centrally held record should be maintained outlining required works. Councillors should be encouraged to report works required so action plans can be drawn up. This is in addition to the normal responsibilities of Babergh and Suffolk County Councils

16.09.23 Noticeboards
Discuss renovation of the parish noticeboards

17.09.23 ETRO's / TRO Lower Street – Double yellow lines
The Parish Council have confirmed to Suffolk Highways for the go ahead for double yellow lines to the South on Lower Street and double yellow lines in front of Valley House. Suffolk Highways have been asked to re-visit options for the north on Lower Street. Any updates on this to be discussed.

18.09.23 Lowe Hill House – traffic incidents leading to damage to property wall
Discuss any updates

19.09.23 To consider the purchase of a new speed sign for the village
Discuss

- 20.09.23 Electric Pylons campaign**
To receive any updates
- 21.09.23 Footpaths**
Langham Hall update.
Black Horse footpath overgrown vegetation – update.
Anchor footpath update.
- 22.09.23 Institute Committee**
Any updates to be received and to discuss who will be the Parish Council representative on the Institute Committee.
- 23.09.23 Asset Register review**
Update for amendments.
- 24.09.23 Purchase of new maintenance equipment**
Discuss purchase of trimmer and hedge trimmer for maintenance of common areas
- 25.09.23 Neighbourhood Plan**
Cllr D Robinson to provide an update on this
- 26.09.23 Replacement Dog Bins**
Update to be given on this.
- 27.09.23 General Privacy Policy**
Discuss adopting this policy.
- 28.09.23 SAR Policy**
Discuss adopting this policy.
- 29.09.23 Parish Council Activities in the Community**
Updates to be received.
- 30.09.23 Matters to be brought to the attention of the Council**
To agree items for next agenda
- 31.09.23 Annual Parish Meeting**
Discuss and agree a date for the Annual Parish Meeting that is to be held in April 2024
- 32.09.23 Date of next Parish Council meeting on 13th November 2023 at 1930hrs**